

GRANTS

MidAmerica GIS Consortium

Funding Criteria and Request Form

2012 - 2014

Approved: March 17, 2011

The **MidAmerica GIS Consortium, Ltd. (MAGIC)** is a nonprofit educational organization established to foster the applications of geographic information systems (GIS) and related spatial technologies in the mid-continent region.

In addition to sponsoring the biennial MidAmerica GIS Symposium, the Consortium also promotes GIS technology and education by sponsoring important GIS projects around the region. Projects can be industry specific, such as emergency management, remote sensing and addressing, or they can be related to GIS policy, standards and architecture.

A formalized grant process has been developed to assist with the MAGIC mission and goals. Below you will find the process and criteria for the MAGIC grant process.

- MAGIC manages grants on a 2-year cycle.
- Grant proposals are due close of business November 15 2012.
- Your organization will be notified by December 15, 2012 if your request has been approved. Please see calendar for complete grant program timeline.
- Projects and all subsequent documentation must be completed by March 31, 2014.
- Grants shall be closed September 30, 2014.
- Based on funding availability, the MAGIC Consortium may issue a second call for grant submissions during this cycle.
- Grant submissions and questions may be sent to the MAGIC Consortium Chair:

Amber Reynolds
MAGIC Consortium Chair
415 E 12th Street
Room G8
Kansas City, MO 64106
areynolds@jacksongov.org
816.881.1734

If you are awarded a grant, then you and/or your organization agree to:

- Submit a written project report to the MAGIC Executive Committee within 60 days of completion of the project.
- Present your project at the 2014 MidAmerica GIS Symposium.
- Data created as a part of the grants will be provided to their State Clearinghouse.
- Progress reports are to be provided to MAGIC quarterly during the grant period, with a final report due at the grant's end, using the MAGIC supplied reporting forms.
- Allow MAGIC to use your logo, name, and all project materials in marketing efforts.

Track Changes

Date	Section	Change	Author
03/17/2011	Header/Footer	Added a Header/Footer	Amber Reynolds
03/17/2011	Introduction	Added Approval Date	Amber Reynolds
02/25/2011	Introduction	Removed "late submissions will not be accepted" from bullet #2	Amber Reynolds
02/24/2011	Application #4	Removed "Software or hardware acquisition"	Amber Reynolds
02/24/2011	FAQ #2	Removed: "Are repeat submissions allowed? Yes. Preference will be given to first-time submissions." Replaced with: "Are repeat or multiple submissions allowed? Yes. However, if you have previously been awarded a grant, preference will be given to first-time submissions."	Amber Reynolds
02/24/2011	FAQ #10	Removed "...one time expenses, for example software purchases, funding..." Replaced with "...one time expenses funding..."	Amber Reynolds
02/24/2011	FAQ #10	Removed "All travel, including hotel, meals and mileage, are reimbursed..." Replaced with: "All travel, including hotel and mileage, are reimbursed"	Amber Reynolds
02/24/2011	FAQ #10	Added "Meals will not be reimbursed for grant-awarded travel."	Amber Reynolds
02/24/2011	Introduction	Removed "No extensions shall be granted." From bullet #5.	Amber Reynolds
02/24/2011	Introduction	Added bullet #6: "Based on funding availability, the MAGIC Consortium may issue a second call for grant submissions during this cycle."	Amber Reynolds
02/24/2011	Track Changes	Added "Author" column	Amber Reynolds
02/23/2011	Track Changes	Added Track Changes	Amber Reynolds
02/23/2011	FAQ #2	Removed Answer: "If you have previously been awarded a grant, you must wait one cycle (2 years) before applying again." Replaced with "Yes. Preference will be given to first-time submissions."	Amber Reynolds
02/23/2011	FAQ #3	Removed "committee of 4-5 MAGIC Steering Committee". Replaced with "rotating subcommittee comprised of MAGIC Steering Committee"	Amber Reynolds
02/23/2011	FAQ #10	Removed "or meal"...purchases.	Amber Reynolds
02/23/2011	FAQ #10	Added "Travel above the per diem rate shall be covered by the attendee."	Amber Reynolds
02/23/2011	Grants Title	Added "2012-2014"	Amber Reynolds

- 7) How will this project benefit the MAGIC region? (25 Points)
Describe how this project will benefit the MAGIC region as a whole. Will the outcomes be available to the public? Could the information be applicable to similar programs in other states or can it be replicated in some fashion? Is this project built upon other MAGIC grants/programs?
- 8) How does this project fit into the goals and mission of MAGIC? How will you measure your goals and successes? (25 Points)
Does this project facilitate communication and data sharing across all levels of government? Does it promote spatial data standards? Does it promote collaboration? Does it advance geospatial technologies?
- 9) What audience is your project intended to benefit?
- a) National (5 points)
 - b) Regional (10 points)
 - c) State (10 points)
 - d) Tribal (10 points)
 - e) Local (15 points)
 - f) Educational (10 points)
 - g) Not-for-Profit (10 points)
 - h) Utility (5 points)

10) Which MAGIC states are involved?

5 Points awarded for each state involved. Priority will be given to MAGIC states.

- a) Arkansas
- b) Illinois
- c) Iowa
- d) Kansas
- e) Missouri
- f) Nebraska
- g) North Dakota
- h) Oklahoma
- i) South Dakota
- j) Other, please list:

11) Will your organization provide cost matching?

a) Yes (*15 Points*)

i) If a meeting, will attendees be charged? If so, how much?

ii) Estimate of cost matching funds:

In-Kind _____ Hard _____

b) No

12) Is this grant the sole contributor to your project?

a) Yes

b) No (*5 Points per listed contributor*)

i) List others and approximate percentage contributed:

GRANTS FAQs

MidAmerica GIS Consortium

Frequently Asked Questions

1. Who is eligible?
 - A. Anyone. However, preference will be given to entities within the MAGIC region. Preference will also be given to non-profit entities. Preference will be given as part of the scoring process.
2. Are repeat or multiple submissions allowed?
 - A. Yes. However, if you have previously been awarded a grant, preference will be given to first-time submissions.
3. How are the submissions scored?
 - A. There will be a rotating subcommittee comprised of MAGIC Steering Committee members that will score and review each of the submissions to make a selection. Submissions are scored on a point system. The higher the points earned, the higher the project will have in the ranking. Decisions are final.
4. How much funding will be available?
 - A. The amount of funding will vary by cycle. There may be years, based on income, that there will not be a grant pool to draw from.
5. How many awards will there be in a given year?
 - A. It will vary based on the number of submissions, the amount of the requests, and the amount of funds allocated by the group for the grant program.
6. Do I have to have matching funds to apply?
 - A. No, you do not have to have any matching funds. However, having a match to your grant request will get preferential scoring.
7. Are cooperative submissions allowed?
 - A. Yes, but one entity will be required to be the lead agency for the purpose of reporting, communications, and submissions. Cooperative efforts will get preferential scoring.
8. When are my reports due?
 - A. Part of the grant process requires you to submit 4 quarterly reports and one final project report. See the Grants Calendar for specific dates. Report forms are also found in the document.
9. What happens if I fail to submit a quarterly or final report?
 - A. Failure to submit any report will result in a delay of payment. Repeated failure to submit reports may result in termination of your grant.
10. How will I receive my grant funding?
 - A. If the project incurs one time expenses funding will be provided by reimbursement only for the exact amount of your expenses. Awardees need to submit a reimbursement form, along with receipts to the MAGIC Treasurer to receive reimbursement.

All travel, including hotel and mileage, are reimbursed at the federal per diem rate only. Travel above the per diem rate shall be covered by the attendee. Meals will not be reimbursed for grant-awarded travel. There are no exceptions.

If the project incurs ongoing expenses, such as staffing or data creation or collection, you must include a payment request with appropriate documentation with each quarterly report.

11. Where do I send my reports and payment requests?

- A. All reports, documentation and questions can be sent to the MAGIC Consortium Chair: Amber Reynolds, Jackson County Missouri, 415 E. 12th Street, Room G8, Kansas City, Missouri 64106.

GRANTS CALENDAR

MidAmerica GIS Consortium
Calendar of Events

2012:

September 1st, Grant materials and registration open.

September 30th, Conference call for questions.

October 15th, Responses to questions released to all registered grant entities.

November 15th, Grant request due.

December 1st, Grant Committee meets to review and select awardees.

December 15th, List of MAGIC grant awards released.

2013:

April 1st, First quarterly report due

July 1st, Second quarterly report due

October 1st, Third quarterly report due

2014:

January 2nd, Fourth quarterly report due

March 31st, Final Project Report Due

April, Conference Presentations

GRANTS

MidAmerica GIS Consortium Quarterly Progress Report Form

Name of Project:

Date:

Quarterly Report Number:

Contact information for report preparer:

Milestones and deliverables accomplished during this quarter.

Is the project on schedule? Have all the activities in the timeline to be accomplished to this point been completed?

Yes _____ No _____

If not, what changes have been made?

Please provide a statement evaluating the project to date.

Payment Requested in the amount of:

Signed

Date

Please do not forget to turn in any documentation for reimbursement.

GRANTS

MidAmerica GIS Consortium Project Completion Report Form

Name of Project:

Date:

Project Duration:

Contact information for report preparer:

Please describe the project as implemented.

Which goals and objectives cited in your grant application were met?

What were the results of your project? How did you measure success?

What lessons did you learn from this project?

How did your results benefit the MAGIC region?

How can other entities use your implementation plan and/or results?

Final budget:

Final Payment Requested in the amount of:

Signed

Date

Please include ALL documentation from your reimbursements throughout the project cycle.